

Eligibility Criteria for Faculty and Management Posts

Professor	
Minimum Qualification	Ph.D in relevant field from an HEC recognized University/Institution
Experience	10 years post Ph.D teaching/research experience in a recognized University or a post graduate Institution or professional experience in the relevant field in a National or International organization
Minimum Number of Publications	15 research publications with at least 5 publications in the last 5 years in HEC/PEC recognized journals
Associate Professor	
Minimum Qualification	Ph.D from an HEC recognized Institution in the relevant field
Experience	10 years teaching/research experience in a recognized Institution/College/University or 10 years professional experience in the relevant field in a National or International Organization out of which 2 years must be teaching experience OR 5 years post Ph.D teaching/research experience in an HEC recognized University or a post graduate Institution or professional experience in the relevant field in a National or International organization
Minimum Number of Publications	10 research publications with at least 4 publications in the last 5 years in HEC/PEC recognized journals
Assistant Professor	
Minimum Qualification	Ph.D in relevant field from HEC recognized university/institution
Experience	Preferably 1 year teaching/research experience in an HEC recognized university
Minimum Number of Publications	1 research publication in HEC/PEC recognized journals
Lecturer	
Minimum Qualification	M.Phil/MS degree in the relevant field awarded after 18 years of education from an HEC recognized university/institution with no third division in the academic career
Experience	Preferably 2 years teaching/research experience in an HEC recognized university

Controller of Examinations	
Minimum Qualification	<ul style="list-style-type: none"> • PhD degree from an Institute of higher learning recognized by HEC or MBA/ MS degree in the relevant field in first division or 2.50 CGPA from an Institute of higher learning recognized by HEC • Computer/IT skills including command on Examination related software will be treated additional skills
Experience	<ul style="list-style-type: none"> • Candidate for the position of Controller of Examination should not be more than 50 years of age on last date for submission of application having following experience: • 15 years relevant experience in Grade 17 and above in the Institute of Higher Learning or other National or International Organization out of which minimum 5 years must be at an academic administrative position/examination department of a university
Deputy Director (Media Publication)	
Minimum Qualification	MS/M Phil in Journalism/Business Administration/Management/Public Relations or English from HEC recognized University/ institution.
Experience	7 years' experience with an additional experience of Radio Station.
Deputy Treasurer	
Minimum Qualification	<ul style="list-style-type: none"> • ACA, ACMA, ACCA or equivalent qualification. • The applicant should have practical exposure of managing all areas relating to financial reporting. He will be responsible for developing and maintaining accounting principles, practices and procedures requiring adequate knowledge of GAAP & IFRS. This position addresses tight deadlines and a multitude of accounting activities including general ledger preparation, preparation of financial statements as per accounting standards, year-end audit and the support of budget and forecast activities. The candidate may have contact with Senior Management, which requires strong interpersonal communication skills and he should be computer literate.
Experience	8 years relevant post qualification experience.
Assistant Treasurer	
Minimum Qualification	MBA/ M.Com/ CA Inter from HEC recognized University/ institution.
Experience	05 years relevant post qualification experience.

Manager Admin	
Minimum Qualification	MBA/ MS from HEC recognized University/ institution
Experience	5 years' experience in HR/ administrative fields
Staff Officer to Vice Chancellor	
Minimum Qualification	MBA from HEC recognized University/ institution.
Experience	<ul style="list-style-type: none"> • 5 – 8 years of relevant experience in the field of coordination and office management • Maximum Age: 35 years • Working skills of ICT with proficiency in MS Office • Good written/ communication English skills