

## Eligibility Criteria for Faculty and Management Posts

<b>Professor</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Ph.D in relevant field from an HEC recognized University/Institution</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• 10 years post Ph.D teaching/research experience in a recognized University or a post graduate Institution or professional experience in the relevant field in a National or International organization</li> </ul>
<b>Minimum Number of Publications</b>	<ul style="list-style-type: none"> <li>• 15 research publications with at least 5 publications in the last 5 years in HEC/PEC recognized journals</li> </ul>
<b>Associate Professor</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Ph.D from an HEC recognized Institution in the relevant field</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• 10 years teaching/research experience in a recognized Institution/College/University or 10 years professional experience in the relevant field in a National or International Organization out of which 2 years must be teaching experience</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• 5 years post Ph.D teaching/research experience in an HEC recognized University or a post graduate Institution or professional experience in the relevant field in a National or International organization</li> </ul>
<b>Minimum Number of Publications</b>	<ul style="list-style-type: none"> <li>• 10 research publications with at least 4 publications in the last 5 years in HEC/PEC recognized journals</li> </ul>
<b>Assistant Professor</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Ph.D in relevant field from HEC recognized university/institution</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Preferably 1 year teaching/research experience in an HEC recognized university</li> </ul>
<b>Minimum Number of Publications</b>	<ul style="list-style-type: none"> <li>• 1 research publication in HEC/PEC recognized journals</li> </ul>
<b>Lecturer</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• M.Phil/MS degree in the relevant field awarded after 18 years of education from an HEC recognized university/institution with no third division in the academic career</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Preferably 2 years teaching/research experience in an HEC recognized university</li> </ul>

<b>ADDITIONAL REGISTRAR (HUMAN RESOURCE)</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Master's degree or MBA/MS in HR from HEC recognized University.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum 15 years relevant experience in the field of HR/ HRM in a University or other Government/Semi government institutions in Grade-17 and above. Minimum 05 years experience in hard core HR will be preferred.</li> <li>• Maximum age – 54 years.</li> <li>• Good written/ verbal English Expression.</li> <li>• Computer literate and proficient in using MS Office.</li> <li>• Good management, interpersonal/ problem solving skills along with sound knowledge of modern HRM practices.</li> <li>• Armed Forces Officers, Lt Col and equivalent may also apply.</li> </ul>
<b>ADDITIONAL REGISTRAR (ADMIN &amp; SECURITY)</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Master's degree or MBA in general management.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum 15 years relevant experience in general management in educational institutions or other Government/ Semi government setups in grade 17 and above.</li> <li>• Maximum age – 54 years.</li> <li>• Computer literate and proficient in using MS Office.</li> <li>• An officer handling hard core administrative and security matters will be preferred.</li> <li>• Armed Forces Officers, Lt Col and equivalent may also apply.</li> </ul>
<b>DEPUTY REGISTRAR (ADMIN &amp; SECURITY)</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• Bachelors degree or BS in general management.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum 10 years relevant experience of administration and management in educational institutions or other Government/Semi government organization in grade 17 and above.</li> <li>• Maximum age – 50 years.</li> <li>• Computer literate and proficient in using MS Office.</li> <li>• An officer handling hard core administrative and security matters will be preferred.</li> <li>• Armed Forces Officers, Majors and equivalent may also apply.</li> </ul>
<b>DEPUTY CONTROLLER OF EXAMINATIONS</b>	
<b>Minimum Qualification</b>	<ul style="list-style-type: none"> <li>• BS or equivalent (16 years) from HEC recognized University.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Minimum 7 years relevant experience.</li> <li>• Maximum Age: 45 years.</li> <li>• Background in Statistics or related calculation and data oriented field will be highly preferred.</li> <li>• Expert level of working on MS Excel and MS Word.</li> <li>• Good written English communication.</li> </ul>

**STAFF OFFICER TO VICE CHANCELLOR (SO TO VC)**

<b>Minimum Qualification</b>	<ul style="list-style-type: none"><li>• MBA from HEC recognized University.</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• 5 – 8 years of relevant experience in the field of coordination and office management.</li><li>• Maximum Age: 35 years.</li><li>• Working skills of ICT with proficiency in MS Office.</li><li>• Good written/ communication English skills.</li></ul>